



Connecting Generations

Benefits to and Responsibilities of Connecting Generations Business Partners

Connecting Generations will support your company and your mentors by:

- Assisting in the recruiting of employee/members to participate in a Creative Mentoring Program.
- Conducting personal reference checks and criminal background checks on all applicants.
- Maintaining a database of all employees/members who apply to mentor.
- Providing mentor certification training and training manual to all volunteers.
- Providing a staff liaison person who will work with the business/organization contact person to assist in recruiting mentors and develop the ongoing relationship.
- Training the business/organization contact person in the operation of a Creative Mentoring Program and intake procedures.
- Being available to facilitate a support group and continuing education sessions during the school year as requested.
- Providing a system of background check renewal for all certified mentors. Renewal is suggested every two years.
- Including name of business/organization in appropriate public relations material.

Successful Business Partners:

- Involve all levels of leadership in showing support of employee/member involvement in mentoring.
- Develop a document that articulates the organization's support of the Creative Mentoring Program and any organizational regulations governing employee/member volunteers (such as the amount of release time granted each employee per year, available flex time, etc.)
- Allow employees release time, flextime, or a little extra time at lunch to enable them to participate.
- Designate a person as coordinator who will work directly with Connecting Generations and the school mentor program coordinator to ensure that a viable and successful volunteer opportunity is available to employees/members.
- Encourage employees/members to complete Creative Mentoring's mentor training and Mentor Surveys.
- Establish a mentor recognition program.